



# South Fayette Township School District

## Regular Meeting

Tuesday, January 23, 2024

7:30 PM

Studio, High School

### **REVISED AGENDA**

#### **MEETING CALLED TO ORDER – President Tom Iagnemma**

- Pledge of Allegiance
- Recognition – Girls Varsity Soccer Team 2023 WPIAL “AAA” Champions
- Recognition – Boys Varsity Soccer Team 2023 WPIAL “AAA” Champions – Dr. Natasha Dirda, High School Principal, Mark Keener Athletic Director
- Facilities Update – Dan Engen, DRAW Collective

#### **I. CONSENT AGENDA**

##### 1. Approval of the Minutes from the following Board Meetings:

Committee Meeting	November 21, 2023
Regular Meeting	November 28, 2023
Reorganization and Regular Meeting	December 4, 2023

##### 2. Approval of the following Financial Reports which have been reviewed by the Superintendent and Secondary Administration:

Athletic Fund	Mark Keener
High School Activity Fund	Sharon Aprea
Middle School Activity Fund	Sharon Aprea
Tax Collector Reports (July 2023 – November 2023)	Kevin Biber
Board Summary Reports (November 2023, December 2023)	Brian Tony

##### 3. Authorization for payment of monthly invoices from the General Fund for the amount \$1,554,675.12 beginning with check number 76358 through check number 76740 and the Cafeteria Fund for the amount of \$119,511.74 beginning with check number 8628 through check number 8647.

#### **SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers related to items appearing on the Agenda for action by the Board. The Board will receive comments from residents and/or taxpayers on topics that do not appear on the agenda for action by the Board at the conclusion of the agenda, prior to adjournment. The time limit for comments shall not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear comments. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

**Old Business**

**New Business**

**Superintendent’s Monthly Report – Dr. Michelle Miller**

**Student Representative’s Monthly Report – Ms. Alekhya Buragadda**

**II. BUSINESS OFFICE**

At the Committee Meeting on January 16, 2024, the Board of School Directors acted on the following two items:

Burroughs seconded Welch on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to hire Jordan Tax Service to complete the Act 80 EIT Reporting Process to the PA Department of Revenue, by the required deadlines for the 2024 reporting year, at a cost not to exceed \$1,400. This is a full service price, including sending and recording the corrected reporting errors and finalizing the reporting to the PA Department of Revenue.

And on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to enter into a 3-year Licensed Training Provider Agreement with the American Red Cross (pending review by the Solicitor), to provide licensing Red Cross training materials and curriculum for Red Cross training courses provided to District employees. The agreement is retroactive to January 6, 2024.

Voice Vote – All Yes

1. The Superintendent and Director of Finance/HR Brian Tony recommend Board approval to utilize Hendy Avenue Consulting Services to identify best practices in HR recruiting and selection of educators. There will be no cost to the District.
2. The Superintendent and Director of Finance Brian Tony recommend Board approval of the Parkway West General Operating and Jointure Budget for 2024-2025 as follows:

	<b><u>2023-2024</u></b>	<b><u>2024-2025</u></b>
Parkway West General Operating Budget	\$8,168,903	\$8,865,766
Parkway West Jointure Budget	\$ 800,925	\$ 800,017
 <b><u>South Fayette’s Estimated Share of the Budget</u></b>		
Parkway West General Operating Budget	\$ 549,110	\$ 559,938
Parkway West Jointure Budget	<u>\$ 77,960</u>	<u>\$ 80,438</u>
Total	\$ 627,070	\$ 640,376

**This budget information is based on 88.94 ADM’s (year 5 of 5 year rolling average)**

3. The Superintendent, Director of Finance Brian Tony, and Director of Student Support Services Dr. Rachel Andler recommend Board approval to enter into an Independent Contractor Agreement with the Western Pennsylvania School for the Deaf (WPSD), to provide hearing itinerant services for South Fayette students attending the Western PA School for Blind Children (WPSBC), effective retroactive to December 1, 2023 through June 30, 2024.

4. **The Superintendent and Director of Innovation and Strategic Partnerships Dr. Matt Callison recommend Board approval of an AI Mirror by Swivl as a pilot reflection tool for grades K-2. (*information provided*)**

### III. PERSONNEL

For Minute purposes, the Superintendent proudly announces that tenure has been earned by the following teacher who has been employed since November 2020, and has fulfilled all requirements as set forth in Pennsylvania School Code, Title 24, PS 11-1108.

- Kelly Dissen, Grade 5 teacher, Intermediate School

At the Committee Meeting on January 16, 2024, the Board of School Directors acted on the following seven items:

Welch seconded Fornella on the recommendation of the Superintendent, Director of Finance Brian Tony, Facilities Director Steve Timmins, and Custodial Shift Supervisor Josh Wasserman for retroactive Board approval to hire the following as custodians, at the probationary rate of \$14.57 per hour. After completion of a successful probationary period, the rate will be \$18.21 per hour.

- Hailey Schneider, effective date December 18, 2023
- David Morgan, effective for the 2023-2024 school year, pending receipt of required documents

And on the recommendation of the Superintendent, Director of Finance Brian Tony, and Director of Transportation Brandon Soubie for retroactive Board approval to hire Jeffrey Hupp as a bus driver, effective for the 2023-2024 school year, pending receipt of required documents, at the probationary rate of \$24.47 per hour. After completion of a successful probationary period, the rate will be \$30.59 per hour.

Voice Vote – All Yes

Welch seconded Fornella on the recommendation of the Superintendent and Principals for Board approval to hire the following as Building Substitute teachers, at the rate of \$150.00 per day.

- Cameron McChesney, High School, pending receipt of required documents, effective for the 2023-2024 school year
- Breanna Snyder, Middle School, effective retroactive to January 2, 2024
- Abbigale Alauzen, Elementary School, effective retroactive to January 8, 2024

Voice Vote – Cardillo, Bruce, Burroughs, Fornella,  
Welch, Iriti, Patankar, Iagnemma – All Yes  
Gray – Abstained

Welch seconded Fornella on the recommendation of the Superintendent and Director of Finance Brian Tony for Board approval to hire Melissa Dennison as temporary Accounts Payable, assisting with the accounts payable duties until a candidate for the Accountant position is hired and trained. Mrs. Dennison will be compensated \$40.00 per hour, effective retroactive to December 16, 2023.

And on the recommendation of the Superintendent and Middle School Principals for Board approval of the resignation of Maureen Kings as a Permanent Substitute Guidance Counselor in the Middle School. Ms. Kings' last day worked was January 5, 2024.

And on the recommendation of the Superintendent and Middle School Principals for Board approval of the resignation of Rebecca McClintock, as a Classroom Paraeducator in the Middle School retroactive to Monday, January 15, 2024.

And on the recommendation of the Superintendent and Administrators for Board approval of the following (call as needed) substitute teachers and support personnel, effective for the 2023-2024 school year:

- Melissa Mares, SmartStart Program, pending receipt of required documents
- Rebecca DiFrango, SmartStart Program, pending receipt of required documents
- Aaron Timco, Clerical at the rate of \$11.00 per hour, Paraeducator at the rate of \$12.50 per hour, and Personal Care Paraeducator at the rate of \$13.50 per hour

Voice Vote – All Yes

1. The Superintendent and Middle School Principal Dr. Eric Crimone recommend Board approval to hire Tara Savisky as a Long Term Special Education Substitute teacher in the Middle School, effective retroactive to January 10, 2024, at the rate of \$160.00 per day. Ms. Savisky was hired as a Classroom Paraeducator in November 2023 and will return to that position following this time as a long term substitute teacher.
2. The Superintendent and Elementary School Principal Tyler Geist recommend Board approval of the retirement/resignation of Kimberle Kraves as a Personal Care Paraeducator in the Elementary School. Ms. Kraves’ last day worked will be June 5, 2024. Ms. Kraves has been employed by the District since December 2017.
3. The Superintendent and Administrators recommend Board approval of following EPRs, for the 2023-2024 school year:

Kids of Steel Coaches - ES	Alexis Deyarmin Sarah Nee Elizabeth Frambes Theresa Galati Patricia Cortese
Kids of Steel Coaches - IS	Wes Chappel Angela Johnson
Extra-curricular Personal Care Paraeducator – HS Music Field Trip, effective April 11-14, 2024	Christine Magdich
Nurse – HS Music Field Trip, effective April 11-14, 2024	Trina Howells
Extra-curricular Personal Care Paraeducator – HS Unified Bocce, effective for the 2023-2024 season	Leslie Willetts Christine Magdich
High School Biology Keystone Tutor	Alphonsa Amalanayagam

4. The Superintendent and Intermediate School Principal Tom Kaminski recommend Board approval of the leave of absence request for Chelsea Martini, Special Education teacher in the Intermediate School effective on or about April 26, 2024.
5. The Superintendent recommends Board approval of the job description for the position of Human Resources Director.

6. The Superintendent and Director of Finance Brian Tony recommend Board approval to **hire Maggie Desmond as the Business Office Accountant, pending receipt of required documents and with an effective date pending release from her current employer, at the salary of \$57,500, prorated for the 2023-2024 school year.**
7. The Superintendent, Athletic Director Mark Keener, the fall season Head Coaches, and High School Principals recommend Board approval of the following coaches for the 2024-2025 season:

**Football**

Head Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Assistant Coach	Vacant
Volunteer Assistant Coach	Vacant
7/8th Grade Head Coach	Vacant
7/8th Grade Assistant Coach	Vacant
7/8th Grade Assistant Coach	Vacant
7/8th Grade Assistant Coach	Vacant
Volunteer 7/8th Grade Asst. Coach	Vacant
Volunteer 7/8th Grade Asst. Coach	Vacant

**Girls Golf**

Head Coach	Rocky Violi
Assistant Coach	Matt Bacco

**Boys Golf**

Head Coach	Bob Ruffolo
Assistant Coach	Shane Coyne

**Boys Soccer**

Head Coach	Rob Eldridge
Assistant Coach	Joe Luxbacher
Assistant Coach	James Kita
Assistant Coach	Nolan Levine
7/8th Grade Head Coach	William Finnerty

**Girls Soccer**

Head Coach	Nick Rosser
Assistant Coach	Jayna Fittipaldo
Assistant Coach	Sabrina Bryan
Assistant Coach	Camille Holzschuh
7/8th Grade Head Coach	Nicole Bianco
7/8th Grade Assistant Coach	Sarah Pruss

**Girls Volleyball**

Head Coach	Scott Sundgren
Assistant Coach	Riley Pawlosky

Assistant Coach  
Assistant Coach  
Assistant Coach  
Assistant Coach  
Volunteer Assistant Coach

Micki Cerchiaro  
Casey Holp  
Justine Yanosik  
Morgan Ziolkowski  
Sadie Dayton

**Boys & Girls Cross Country**

Head Coach  
Assistant Coach  
Volunteer Assistant Coach  
7/8th Grade Head Coach

Joe Winans  
Julia Denison  
Matt Timcheck  
Aaron Pfeil

**Girls Tennis**

Head Coach  
Assistant Coach

Victoria Chagnon  
Alexis Deyarmin

8. The Superintendent, Athletic Director Mark Keener, and Head Varsity Baseball Coach Ken Morgan recommend Board approval of Brett Willner as a Volunteer Assistant Baseball Coach, pending receipt of required documents, effective for the 2023-2024 season.
9. The Superintendent, Athletic Director Mark Keener, and Head Girls Varsity Volleyball Coach Scott Sundgren recommend Board approval of Danielle Rudolph as a Volunteer Assistant Girls Volleyball Coach for Middle School and High School, effective for the Winter 2023-2024 season.
10. The Superintendent and Athletic Director Mark Keener recommend Board approval to hire Marty Spieler as the Head Varsity Football Coach, effective for the 2024-2025 season.
11. The Superintendent, Athletic Director Mark Keener, and Head Varsity Wrestling Coach Rick Chaussard recommend Board approval of Barry Miller as a Volunteer Jr. High Assistant Wrestling Coach, pending receipt of required documents, effective for the 2023-2024 season.

**New motions from the January 23, 2024 Executive Session agenda.**

1. The Superintendent and Elementary School Principal recommend Board approval of an additional Building Substitute in the Elementary School, effective retroactive to January 16, 2024. The position is for one month and will be re-evaluated for additional time if needed.
2. The Superintendent and Administrators recommend Board approval of (call as needed) substitute teachers and support personnel, pending receipt of required documents, effective for the 2023-2024 school year.
3. The Superintendent and Assistant Superintendent recommend Board approval for a nursing student at West Virginia University School of Nursing, to complete their spring rotation with Elementary School Nurse, pending receipt of required documents, effective on or about January 31, 2024 through April 30, 2024. There is no cost to the District.
4. The Superintendent recommends Board approval for a field student from Westminster College to complete their classroom observations with the Band Teacher, effective retroactive to January 8, 2024.

5. The Superintendent and Director of Student Support Services recommend Board approval of a placeholder to hire a Long Term Substitute Guidance Counselor in the Middle School, effective January 24, 2024, pending receipt of required documents.
6. The Superintendent and Assistant Superintendent recommend Board approval for a teacher to serve as a Teacher of Record, English as a Second Language, for a student in Educere, for 1.5 hours per week, effective January 24, 2024.
7. The Superintendent and Intermediate School Principals recommend Board approval of the resignation of a Student Monitor in the Intermediate School. The employee's last day worked will be January 26, 2024.
8. **The Superintendent recommends Board approval for a student at the University of Pittsburgh, School of Education, to complete their 90 hour internship in the K-12 Principal Certification Program, with Middle School Principal. There will be no cost to the District.**

#### IV. EDUCATION

At the Committee Meeting on January 16, 2024, the Board of School Directors acted on the following two items:

Burroughs seconded Bruce for Board approval for the Superintendent and Director of Innovation and Strategic Partnerships Dr. Matt Callison to attend the ASU+GSV Summit in San Diego, California, from Sunday, April 14, 2024, through Wednesday, April 17, 2024. The costs for the trip will be funded by the Grable Foundation, any additional costs are included in the 2023-2024 budget.

And on the recommendation of the Superintendent and Assistant Superintendent Dr. Kristin Deichler, and High School Principals for Board approval to partner with Rotary International's Youth Exchange Program to support the District's placement of foreign exchange students, beginning with the 2024-2025 school year. There will be no cost to the District.

#### Voice Vote – All Yes

1. The Superintendent and Lead Nurse Kara Miles recommend Board approval for District participation in a School-Partnered Collaborative Care Model (SPACE). This voluntary opportunity for parents of children identified with Type 1 Diabetes, to partner with school health personnel and a member of UPMC's Diabetes Medical Team. There is no cost to the District, parent participation is voluntary, and the District will receive \$1,000 for participation.
2. The Superintendent and Director of Finance Brian Tony recommend Board approval to dispose of the attached list of various High School books as per Board Policy 706.1. The District will attempt to resell the textbooks; if not, they will be donated.
3. The Superintendent and High School Principals recommend Board approval for Anthony Salvucci and approved chaperones to accompany the High School Social Studies Travel Group on an international trip to Italy for a two-week period in July 2024. This trip was originally scheduled for summer of 2023 and rescheduled for Summer 2024. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.

4. The Superintendent and High School Principal Dr. Natasha Dirda recommend Board approval for Anthony Salvucci and approved chaperones to accompany the High School Social Studies Travel Group on an international trip to Germany, Poland, Hungary, and Austria from June 26, 2025 through July 7, 2025. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the District.
5. The Superintendent, Assistant Superintendent Dr. Kristin Deichler, and High School Principal Dr. Natasha Dirda recommend Board approval to have May 15, 16, and 17, 2024 as asynchronous, virtual instructional days for all High School students in order to administer the Spring Keystone Exams.
6. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval of the High School Ultimate Frisbee Club in the High School effective starting in for the second semester of the 2023-2024 school year.
7. The Superintendent and Assistant Superintendent Dr. Kristin Deichler recommend Board approval of the trial 4<sup>th</sup> Grade Performing Arts Club Scenery Director to run the second semester of the 2023-2024 school year.
8. The Superintendent recommends Board approval for Assistant Superintendent Dr. Kristin Deichler to attend and present at the ISTE Live Conference in Denver, Colorado, from Sunday, June 23, 2024 through Thursday, June 27, 2024. Dr. Deichler was selected as a presenter regarding the F.L.A.G. Drone Academy. The costs will be covered by the F.L.A.G. Moonshot Grant.
9. The Superintendent recommends Board approval for Dr. Matt Callison, Director of Innovation and Strategic Partnerships and Cristine Wagner-Deitch, Curriculum Director to attend the SXSW Education Conference in Austin, Texas from Sunday, March 10, 2024 through Friday, March 15, 2024. There will be no cost to District as all expenses will be paid for by the Grable Foundation.
10. The Superintendent recommends Board approval for Dr. Matt Callison, Director of Innovation and Strategic Partnerships and STEAM teachers Melissa Unger, AJ Mannarino, and Lydia Sopp to attend the ISTE Live Conference in Denver, Colorado, from Sunday, June 23, 2024 through Thursday, June 27, 2024. Dr. Callison and Ms. Unger were selected to present on the Freight Farm and Data Science initiatives. The costs will be covered by the PAsmart Grant and the 2023-2024 budget.

## **V. TRANSPORTATION**

1. There are no items to discuss.

## **VI. ATHLETICS**

At the Committee Meeting on January 16, 2024, the Board of School Directors acted on the following two items:

Iriti seconded Welch on the recommendation of the Superintendent and Head Dance Team Coach Kristy Kay for Board approval for the South Fayette Dance Team to travel to Orlando, Florida to compete in the National Dance Team Championships in Walt Disney World. The team will depart South Fayette tentatively on Wednesday, January 31, 2024 and tentatively return on Monday, February 5, 2024. Students will be responsible for all school work during their absence. Appropriate adult to student ratios for supervision will be assured by the administration. There will be no cost to the district.

Voice Vote – All Yes



**VII. CONSTRUCTION**

1. There are no additional items to discuss.

**VIII. MISCELLANEOUS**

1. The Superintendent and Solicitor recommend Board approval of the final reading of revised Policy 204 Attendance.
2. The Superintendent and Director of Finance Brian Tony recommend for Board approval of the first reading of revised Board Policy 610 Purchases Subject to Bid/Quotation.
3. The Superintendent and Director of Finance Brian Tony recommend Board approval of the first reading of revised Board Policy 611 Purchases Budgeted.

**Board Comments**

**SUSPENSION OF BUSINESS TO HEAR FROM RESIDENTS AND/OR TAXPAYERS**

The Board will hear comments from residents and/or taxpayers. The time limit of comments will not exceed three (3) minutes. The Board will not respond to questions during this session, but will only hear public comment. (As per revised Policy 006 – “Meetings” adopted April 26, 2022)

**Suspend**

**An Executive Session may be held to discuss personnel and/or legal issues.**